

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
THURSDAY, 22 JULY 2010**

Actions arising from Cabinet Procurement Committee are monitored and progress reported by Corporate Procurement. Officers must therefore ensure that all actions assigned to them, are fully addressed and signed off with the Contracts Management Officer in the Corporate Procurement Unit.

Councillors *Goldberg (Chair), *Bevan, *Kober and *Reith

*Present

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC15.	<p>DECLARATIONS OF INTEREST (Agenda Item 3)</p> <p>Councillor Bevan declared a personal interest in respect of the following items –</p> <ul style="list-style-type: none"> • Item 15 – North Tottenham Decent Homes Programme - Phase NT15 • Item 16 – South Tottenham Decent Homes Programme – Phase ST16 • Item 17 – Wood Green Decent Homes Programme – Phase WG18 	HLDMS
PROC16.	<p>MINUTES (Agenda Item 4)</p> <p>RESOLVED</p> <p>That the minutes of the meetings held on 21 June and 6 July 2010 be approved and signed.</p>	HLDMS
PROC17.	<p>SOCIAL CARE SPOT CONTRACTS 1 APRIL 2009 - 31 MARCH 2010 (Report of the Director of Adult, Culture and Community Services - Agenda Item 6)</p> <p>We were informed that the report was for information and was required by the Committee’s terms of reference in order to provide a summary of spot contracts for each financial year, comparing activity to the previous financial year. The report covered the financial year 2009/10, and compared it to the previous financial year 2008/09.</p> <p>We noted the benchmarking information against other London local authorities with regard to value for money with particular emphasis on comparison with London authorities that had achieved three star status for performance of adult social care. We also noted that there had been a change in the number of social care spot contracts from the end of 2008/09 to 2009/10, and a change in cost. In response to concern expressed about the increase in the cost of spot contracts for the period covered by the report we were informed that all service providers had been awarded a 2% inflationary uplift from 1 which had April 2009 the impact of which was to add to the value of spot purchased placements</p>	

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	<p>across all provision for clients in services in both 2008/09 and 2009/10. Other key areas of change included, within Learning Disabilities services, an overall increase caused by transition into adult services from children's services, which was spread across residential, supported living and day opportunities services.</p> <p>Also, an increase in the number and value of spot purchased day services in Learning Disabilities, supporting a move towards managing more complex community based services resulting from transition together with a small increase in the number of homecare packages spot purchased by learning disabilities, and higher use of respite to give carers a break had added to the value. Reduced capacity in the internal learning disabilities residential respite provision for a short period due to refurbishment had also resulted in some respite placements having to be spot purchased and additional clients resulting from transition had resulted in an increase in the cost of spot purchased residential placements in learning disabilities.</p> <p>We were further informed that for both learning disabilities and mental health services, changes in need had impacted on the cost of placement more significantly than in the previous year with an increase in spot purchase of supported living placements in mental health services, as move-on plans for mental health users in long stay residential were effected. The value of mental health residential placement spot purchase had also increased largely because of a fire at a private residential home which had resulted in the transfer of 7 service users to alternate residential care as spot contracts.</p> <p>In response to a question about NHS Haringey contributions we were informed that across learning disabilities and mental health, through the S28A agreement (joint funding arrangements), some £8.3 million was achieved in income in NHS contributions either joint or full for spot purchased placements and packages.</p> <p>We were also informed that the Care Funding Calculator was being introduced by Adults Services for Adults Mental Health and Learning Disabilities to effectively contain and manage down the current commissioning overspend in these areas. This was a pan-London 'pricing tool' that had been used effectively elsewhere in the South East to reduce the spend on Learning Disability and Adult Mental Health placement costs. Disquiet having been voiced about the practice of other centrally located boroughs purchasing social care placements in Haringey thereby increasing costs and leaving the Council as an importer of clients we asked that a briefing note be prepared for the Leader to enable her to raise the matter at London Councils</p> <p>RESOLVED:</p> <p>That the report be noted.</p>	<p>DACCS</p>
<p>PROC18.</p>	<p>SUPPORTING PEOPLE CONTRACT EXTENSION - KEY SUPPORT (Report of the Director of Adult, Culture and Community Services -</p>	

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	<p>Agenda Item 7)</p> <p>We noted that the current contract with for the floating support had an expiry date of no later than April 2011, with no further provision for extension.</p> <p>Clarification having been sought about the quality of the service provided and whether it constituted value for money given that the contract had originally commenced in April 2004 since which time it had not been subjected to a tender process, we were informed that the Service had carried out market research which had showed that similar surrounding boroughs also engaged the current contractor One Support for this service provision. By negotiation, the annual contract value had been reduced and it was considered to be in the Councils best interest to extend the contract rather than undertake a re-tendering exercise which was unlikely to return the level of savings identified. The significant saving reported would be realised without detriment to the quality of the service or the numbers of vulnerable people that would be supported.</p> <p>With greater numbers of people being supported for shorter period of time – single interventions – the provider would demonstrate significant improvements in quality of service and ‘throughputs’ which would represent better value for money on the contract. The contract would be performed with recognition of LAA targets and quarterly PI workbooks and annual monitoring review meetings would continue throughout the life of the contract.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That In accordance with Contract Standing Order 13.02 approval be granted to a variation to allow for a reduction in the annual contract price for floating support from £1.4 million to £950,000 with effect from 1 August 2010 and to the extension of the contract term so that it expired 2 years after 1 August 2010. 2. That it be noted that the cost of the contract will be met from the Supporting People Programme Grant. 	<p>DACCS</p>
<p>PROC19.</p>	<p>WAIVER AND AWARD OF SUPPORTING PEOPLE CONTRACT - HOME IMPROVEMENT AGENCY (HIA) (Report of the Director of Adult, Culture and Community Services - Agenda Item 8)</p> <p>We noted that the Haringey Care and Repair Scheme had been established in partnership with the Metropolitan Housing Trust (MHT) in 1991 with the aim of providing advice and technical service to clients requiring repairs, improvements and adaptation to their homes. The service was targeted at elderly and disabled home owners and private tenants in Haringey. We also noted that the existing provider brought match funding to the service through the Supporting People programme grant.</p>	

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	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 13.02 approval be granted to a waiver of the requirement to tender on the grounds that HIA was the only accredited provider in borough and that it was in the Council's overall interest so to do. 2. That in accordance with Contract Standing Order 11.03 approval be granted to the award of a new contract in respect of the Home Improvement Agency to Metropolitan Housing Trust (MHT) for two years from 1 August 2010 to 31 July 2012. 3. That it be noted that the total value of the contract would be £265,890 over two years (£132, 945 per annum.) 	<p>DACCS</p> <p>DACCS</p>
<p>PROC20.</p>	<p>ADOPTION OF THE COMPETEFOR PORTAL (Report of the Director of Corporate Resources - Agenda Item 9)</p> <p>We noted that the policy would maintain the Council's position at the forefront of procurement best practice in terms of making contracts available to local and small companies. The Council was committed to implementing the recommendations of the HM Treasury report "Accelerating the SME economic engine - through transparent, simple and strategic procurement". CompeteFor would allow the Council to put into practice almost all of these recommendations.</p> <p>The use of CompeteFor would give Corporate Procurement a new insight into cross-Council procurement with reports provided on a regular basis containing valuable information that would increase the Corporate Procurement Unit's ability to monitor procurement and make strategic decisions based on the data. It would also increase transparency and assist the ability to undertake audits.</p> <p>RESOLVED:</p> <p>That approval be granted to the implementation of a policy whereby the CompeteFor portal would be used to</p> <ol style="list-style-type: none"> a. advertise the following types of opportunity – <ul style="list-style-type: none"> • open tender procedure, • restricted tender procedure, • requests for quotations; and b. shortlist bidders when using a restricted procedure and an open non-OJEU procedure. 	<p>DCR</p>
<p>PROC21.</p>	<p>FRAMEWORK-i SOCIAL CARE CASE MANAGEMENT SYSTEM (Report of the Director of Corporate Resources - Agenda Item 10)</p> <p>We noted that Frameworki was a social services case management</p>	

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	<p>system used by Adult Services and Children and Young People's Service and the contract for the Managed Service Agreement was let in March 2004 for a period of 7 years following a fully compliant EU tender.</p> <p>We also noted the annual cost of the contract and that the contract incorporated a clause allowing the extension of the contract by up to 3 years. The performance by Corelogic over the term of the contract had been monitored and managed by both IT Services and the Frameworki IT team and was considered acceptable.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 13.02 approval be granted to an extension of the managed service agreement with Corelogic Ltd. for the Frameworki Social Care Case Management System for a period of 3 years. 2. That it be noted that the annual cost of the contract was £409,008 totalling £1,227,024 for the full 3 year extension. 	DCR
<p>PROC22.</p>	<p>EDUCATION POST 16 PLACE FUNDING (Report of the Director of the Children and Young People's Service - Agenda Item 11)</p> <p>We noted that as the Young People's Learning Agency would be contracting directly with WBL providers and colleges for 2010-11 this item had been withdrawn.</p>	
<p>PROC23.</p>	<p>EXPANSION OF RHODES AVENUE PRIMARY SCHOOL FROM TWO TO THREE FORM ENTRY (Report of the Director of the Children and Young People's Service - Agenda Item 12)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report sought our approval to appoint a contractor for the building contract of Rhodes Avenue Primary School Expansion and to the issuing of a letter of acceptance prior to formal contract signature for 10% of the contract value.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 11.03 approval be granted to the award of the building contract for the Rhodes Avenue Primary School expansion to Balfour Beatty Refurbishment Ltd. on the terms and conditions set out in the appendix to the interleaved report. 2. That approval be granted to the issue of a letter of acceptance at 10% of the contract value. 	<p>DCYPS</p> <p>DCYPS</p>

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<p>PROC24.</p>	<p>PARK ROAD LEISURE CENTRE POOL - HALL REFURBISHMENT AND FILTRATION REPLACEMENT (Report of the Director of Adult, Culture and Community Services - Agenda Item 13)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report had sought our approval to the award the contract for the refurbishment of Park Road Leisure Centres' pool hall and associated mechanical and electrical infrastructure including a waiver of Contract Standing Order 8.04 and to the award of the contract for the replacement of the indoor swimming pool filtration system at Park Road Leisure Centre. However, because of budgetary constraints it was now proposed to proceed with a number of essential Health and Safety requirements that would need to be undertaken in order to keep the facilities open. These included replacement of the filtration system, fire alarm and public address system as well as other works to the integrity of the electrical and hot water systems.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That approval be granted to a waiver of Contract Standing Order 8.04 in respect of the tender process for the replacement of the indoor pools filtration system which had taken place without advertising but rather by inviting bids from a selection of contractors on the ground that this was in the Council's overall interests. 2. That in accordance with Contract Standing Order 11.03 and subject to confirmation of funding approval be granted in principle to the award of the contract for the replacement of the indoor pools filtration system to Europools Ltd. in the sum of £512,188.00 with a construction period of 16 weeks based upon the work commencing in September 2010 and being completed by January 2011. 3. That the total estimated cost (including professional fees and estimated fluctuations) in the sum of £544,968.03 be noted. 	<p>DACCS</p> <p>DACCS</p>
<p>PROC25.</p>	<p>OFFICE REMOVALS - AWARD OF CONTRACT (Report of the Director of Corporate Resources - Agenda Item 14)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the office removals contract had expired in May 2010 and that the work covered by this contract included the relocation of furniture, equipment and sundries in relation to property rationalisation (particularly</p>	

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	<p>in relation to SMART working) and Council service re-organisations. The contract also supports Electoral Services' election process.</p> <p>A restricted tender process for the new Framework Agreements had been carried out by advertisement in the Official Journal of the European Union (OJEU) and had been advertised on the Council's website. The Framework agreement would consist of three contractors. Six valid tenders had been received and evaluated in line with the criteria set out in the ITT based on 60% quality and 40% price. Regular Contract review meetings would be held with the contractor appointed to monitor performance using feedback from users of the service.</p> <p>RESOLVED:</p> <p>That in accordance with Contract Standing Order 11.03 approval be granted to the award of a four year framework agreement for office removals to –</p> <ul style="list-style-type: none"> • Crown Promotions (main contract) • G W Twilley • MJF Business 	DCR
<p>PROC26.</p>	<p>NORTH TOTTENHAM DECENT HOMES PROGRAMME 2010/11 - PHASE NT15 (Report of the Director of Urban Environment - Agenda Item 15)</p> <p>Councillor Bevan declared a personal interest in this item by virtue of being Chair of the London Housing Consortium.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report set out a detailed programme of works, which related to various properties in the North Tottenham Area, known as NT15 within the delivery of the Decent Homes Programme. The works outlined in the report, dates of commencement and completion were subject to funding and programming by agreement of the contracting parties and, as such, the report sought our approval to award the contract for the works in this Project.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 11.03 approval be granted to the award of the contract for Phase NT15 of the Decent Homes Programme to Lovell Partnerships on the terms and conditions set out in the Appendix to the interleaved report and that the Agreed Maximum Price (AMP) excluding fees as detailed be noted. 2. That finalisation of the award, including confirmation of funding and satisfactory completion of the leaseholder consultation and 	<p>DUE</p> <p>DUE</p>

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	<p>planning approval processes, be delegated to the Director of Urban Environment</p> <p>3. That it be noted that the scheme was to be funded from the Decent Homes allocation subject to confirmation of funding.</p>	
<p>PROC27.</p>	<p>SOUTH TOTTENHAM DECENT HOMES PROGRAMME 2010/11-PHASE ST16 (Report of the Director of Urban Environment - Agenda Item 16)</p> <p>Councillor Bevan declared a personal interest in this item by virtue of being Chair of the London Housing Consortium.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report set out a detailed programme of works as it relates to various properties known as ST16 with a start date to be confirmed. As such, the report was seeking our approval to award the contract and proceed with the works in this Phase.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 11.03 and subject to the confirmation of funding approval be granted to the award of the contract for Phase ST16 of the Decent Homes programme to Apollo Group Ltd. and that the Agreed Maximum Price (AMP) excluding fees as detailed be noted. 2. That finalisation of the award, including confirmation of funding and subject to there being no issues arising from the planning approval, be delegated to the Director of Urban Environment. 3. That it be noted that the scheme was to be funded from the 2010/11 Decent Homes allocation. 	<p>DUE</p> <p>DUE</p>
<p>PROC28.</p>	<p>WOOD GREEN DECENT HOMES PROGRAMME 2010/11 - PHASE WG 18 (Report of the Director of Urban Environment - Agenda Item 17)</p> <p>Councillor Bevan declared a personal interest in this item by virtue of being Chair of the London Housing Consortium.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report sought our approval to a detailed programme of works, which related to various properties in the Wood Area, known as WG18 within the delivery of the Decent Homes Programme. We also</p>	

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	<p>noted that the dates of commencement and completion of the works outlined in the report were subject to funding and programming by agreement of the contracting parties.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 11.03 and subject to confirmation of funding approval be granted to the award of the contract for Phase WG18 of the Decent Homes Programme to Mulalley & Co. Ltd. and that the Agreed Maximum Price (AMP) as detailed be noted. 2. That finalisation of the award, including confirmation of funding and of satisfactory completion of the leaseholder consultation and planning approval processes, be delegated to the Director of Urban Environment. 3. That it be noted that the scheme was to be funded from the Decent Homes allocation subject to confirmation of funding. 	<p>DUE</p> <p>DUE</p>
<p>PROC29.</p>	<p>AWARD OF FRAMEWORK AGREEMENTS FOR THE SUPPLY AND INSTALLATION OF FURNITURE ITEMS TO COUNCIL MANAGED TEMPORARY ACCOMMODATION (Report of the Director of Urban Environment - Agenda Item 18)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report outlined the procurement exercise carried out in relation to a framework agreement to provide furniture to properties in the Councils Temporary Accommodation Portfolio and recommended the award of framework agreements to 3 contractors who had been successful following a competitive tender.</p> <p>RESOLVED:</p> <p>That in accordance with Contract Standing Order 11.03 approval be granted to the award of framework agreements for the provision of furniture in respect of Temporary Accommodation to the contractors –</p> <ul style="list-style-type: none"> • Finefair Consultancy • Elegance Furniture • Myers Ideal Supplies 	<p>DUE</p>

The meeting ended at 19.15 hours

JOE GOLDBERG
Chair